Business Management

Degree Type

Associate of Applied Science

ASSOCIATE DEGREE REQUIREMENTS

- Civics (16 credits)
- Business Fundamentals (36 credits)
- Concentration Track (38 credits)

Civics Certificate (16 credits)

Item #	Title	Credits
GE 102	Personal Growth and Finance	4.0
GE 106	Ethics	4.0
GE 215	American History II	4.0
GE 267	American Government	4.0

Certificate 1: Business Fundamentals (36 Credits)

Title	Credits
Business Organization	4.0
Customer Service	4.0
Principles of Management	4.0
Marketing	4.0
Business Finance	4.0
Human Resources	4.0
Professionalism	4.0
English Composition I	4.0
Workplace Communication	4.0
	Business Organization Customer Service Principles of Management Marketing Business Finance Human Resources Professionalism English Composition I

Concentration Tracks

Certificate 2: Concentration Track (38 credits)

Choose one of the following:

1 HJC Course Catalog

Entrepreneurship

Item #	Title	Credits
ET 101	Entrepreneurial Mindset	4.0
ET 102	Entrepreneurship Basic: Design Thinking	4.0
ET 103	Starting a Business with Limited Resources	4.0
AC 100	Computerized Accounting	4.0
AC 201	Payroll Accounting	4.0
MN 299	Business Management Externship	2.0
MN 240	Project Management	4.0
EN 162	English Composition II	4.0
GE 200	General Psychology	4.0
EC 226	Economics	4.0

Accounting

Item #	Title	Credits
AC 100	Computerized Accounting	4.0
AC 101	Principles of Accounting I	4.0
AC 102	Principles of Accounting II	4.0
AC 201	Payroll Accounting	4.0
AC 213	Business Taxation	4.0
AC 214	Advanced Computerized Accounting	4.0
MN 299	Business Management Externship	2.0
EN 162	English Composition II	4.0
GE 200	General Psychology	4.0
EC 226	Economics	4.0

Hospitality Management

20 credits come from:

Student must take the following course:

Item #	Title	Credits
HM 101	Introduction to Hospitality Management	4.0

Any combination of two stackable micro-credentials from below:

- Event Management (8 credits)
- Hospitality Sales & Management (8 credits)
- Hospitality Food & Beverage (8 credits)
- Concierge Services (8 credits)

2 HJC Course Catalog

18 credits come from:

Item #	Title	Credits
EN 162	English Composition II	4.0
GE 200	General Psychology	4.0
EC 226	Economics	4.0
MN 299	Business Management Externship	2.0
	Total Credits	90

3 HJC Course Catalog