

Allied Health Policies

Vaccines

HJC does not require vaccinations before enrollment; however, medical assisting and dental assisting students may need certain vaccines before their externship/practicum experience.

Certifications

The Medical Assisting and Medical Coding programs require registration for recognized professional certification testing during their capstone courses. During the quarter in which a student is scheduled in either Clinical Procedures II or Medical Coding III, they register for national membership and certification. All required classes and practicum must be completed to sit for the Medical Assisting test.

During the capstone quarter, the student is charged a non-refundable fee to cover the certification test and membership cost. The cost of attendance for the quarter will be adjusted to include the fee. Financial aid eligibility will be calculated to determine if additional funds are available to pay the fee on the student's account. **This cost and financial aid adjustment can be made only once per federal regulation.** As with other tuition and fee charges, if financial aid funds are not available to cover the testing fee, HJC will allow the student to make payments.

Drug and Alcohol Policy—Medical Assisting & Dental Assisting Programs

HJC adopted a drug and alcohol testing policy for students enrolled in any Allied Health program. Rationale: HJC's mission is to ensure student learning, validate student outcomes, and promote academic excellence that will allow graduates to obtain entry-level careers upon completing their education at HJC. Within the allied health fields, this includes practicing behaviors that enable employees to provide adequate medical care without judgment impacted by drug or alcohol use. Practicum/Externship Policy: Enrollment in an Allied Health program does not guarantee placement in the practicum/externship experience. In addition to meeting grade requirements, students must pass a drug screening before being placed or participating in the required practicum/externship. Before enrollment in an Allied Health program, students must agree to participate in the drug screening program. A negative drug screen is required before the start of the practicum/externship.

Please access the [Allied Health Programs Drug Testing Policy](#) for complete information. .